CALL TO ORDER: PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building January 6, 2017; by sending a copy of the meeting notice to the Star Ledger Newspaper January 6, 2017; and by filing a copy with the Township of Hillside and Hillside Public Library on January 6, 2017.

ROLL CALL:

<table>
<thead>
<tr>
<th>Allende</th>
<th>Vertreese</th>
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<tr>
<td>Chiles-Bass</td>
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<td>Gayles</td>
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<td>Sileem</td>
<td>Weinheimer</td>
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<tr>
<td>Thompson-Epps</td>
<td>Kleen</td>
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</table>

Announcements and Reminders

Student Representative’s Report

Superintendent’s Report

Business Administrator’s Report

Committee reports:
- Buildings & Grounds: Mr. Sileem
- Finance: Ms. Hampton-Sosa
- Education: Ms. Vertreese
- Community Relations: Mr. Cook

Public Comments – Agenda Items

Board Action

Executive Session (as needed)

Board Action

Public Comments – Agenda and Non-Agenda Items

If anyone in the Public would like to speak on an AGENDA OR NON-AGENDA item ONLY, please come forward at the designated time. Please begin your comments by stating your name, address, and writing same in the log provided. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once. Please limit your comments to three minutes on one item at a time.

The time allotted, as set in board policy is three minutes per person and fifteen minutes in total per each comment period. (Note that this policy may be suspended by specific board action.)
FINANCE – Hampton-Sosa/Thompson-Epps

1. Motion to approve the minutes of the Organization Meeting held on January 3, 2017 and the minutes of the Regular Meeting held on January 19, 2017.

2. Motion to approve line item transfers. (Fl#1-02/17)

3. Motion to approve the payment of bills subject to the availability of funds.

4. Motion to approve the Board Secretary’s Report for the month January 2017.

5. Motion to approve the Treasurer’s Report for the month January 2017.

6. Motion to approve increasing the 2016-17 maximum amount for Public Relations Costs from $0, as originally budgeted, to $4,500, with such action required pursuant to N.J.A.C. 6A:23A-9.3 (c) 14.

Motion: ____________________________ Second: ____________________________

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</table>

Shading indicates additions since first sent to the board.
Agenda Regular Meeting February 16, 2017

BUILDINGS & GROUNDS-Sileem/Allende

1. Motion to approve the resolution for participation in coordinated transportation with Educational Services Commission of New Jersey. (BG#1-02/17)

2. Motion to approve the following change orders for GPC, Inc. for the George Washington School addition and renovations project:
   
   Change order #18 – remove subsurface concrete excavated for the electrical service trench - $1,309.72
   Change order #19 – furnish and install PVC roof drain leader piping rear parking lot - $11,373.86
   Change order request COR# 19 – remove asphalt walkway and replace with concrete walkway - $5,273.33
   Change order request COR# 30R – remove and replace unsuitable fill at rear of addition for fire lane - $6,250
   Change order request COR# 31 – furnish and install soffit as air conditioning pipe enclosure (CR #7) - $2,560.39

Motion: Second:

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Underlining indicates updates since reviewed in committee.

02/16/2017
Agenda Regular Meeting – February 16, 2017

EDUCATION – Vertreese, Chiles-Bass

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-02/17)


3. Motion to approve the attached list of destinations for in-state field trips for the 2016-2017 school year. (Attachment ED#2-02/17)

4. Motion to approve twenty Hillside High School students in grades 9-12 to visit the University of Penn, Philadelphia, PA on April 27-29, 2016. The purpose of the trip is for students to participate in the boys/girls track team competitions. (Attachment ED#3-02/17)

5. Motion to approve eighty HHS students in grades 9-12 to visit Dave and Busters in West Nyack, NY on May 3, 2017. Incentive trip for individuals recognized for acts of kindness throughout the school year. (Attachment ED#4-02/17)

6. Motion to approve two hundred-eighteen HHS students in grade 12 visit Bush Gardens/ Historical tour, Water country USA in Williamsburg, VA, on May 19-21, 2017. This is the Senior Class trip. (Attachment ED#5-02/17)

7. Motion to accept the recommendation of the Superintendent of School and approve the revised Curricula for Mathematics to align to the NJSLS:
   a) Math Curriculum – Grade 6
   b) Math Honors Curriculum – Grade 6
   c) Math Curriculum - Grade 7
   d) Math Honors Curriculum - Grade 7
   e) Math Curriculum - Grade 8
   f) Social Studies Curriculum – Grade 6
   g) Social Studies Curriculum Sixth Grade Honors
   h) Social Studies Curriculum – Grade 7
   i) Social Studies Curriculum Seventh Grade Honors
   j) Social Studies Curriculum – Grade 8
   k) Social Studies Curriculum Eighth Grade Honors
   l) Physical Education & Health Curriculum Grades 9-12

8. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out-of-District Placements as attached. (Attachment ED#6-02/17)

4
Underlining indicates additions since first sent to the board.

01/19/2017
9. Motion to approve the attendance of George Cook at the event(s) listed on the attached chart and reimburse participant(s) and sponsor facilities with said event(s) being directly related to and within the scope of the attendee’s duties. Said event(s) is/are directly related to and within the scope of each attendee’s current responsibilities and the district’s professional development goals. The costs of attendance, registration fees, as well as the statutorily authorized travel expenses and any required mileage reimbursement, as may be stipulated in any applicable corresponding collective bargaining agreement, shall be paid.

Attendance at stated conference is deemed to be within the scope of the work/volunteer responsibilities of the attendee, promotes the delivery of instruction and/or furthers the efficient operation of the school district and is fiscally prudent.

Said action and attendance is in compliance with the district policy on travel. (Attachment ED#7-02/17)

Motion: ____________________________
Second: ____________________________

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Agenda Regular Meeting February 16, 2017

POLICY – Committee of the Whole

1. Motion to approve the first reading of the following policies/regulations/bylaws:
   (Attachment PO#1-02/17)
   0155 – Bylaws: Board Committees
   2460 – Special Education

Motion: Second:

<table>
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</table>
Agenda Regular Meeting – February 16, 2017

LABOR RELATIONS – Watson/Sileem

Resignations/Retirements/Terminations

1. Motion to accept with regret the retirement of Kenneth R. Weinheimer, Business Administrator/Board Secretary, effective July 1, 2017. (D.O.H. 11/1/02)

2. Motion to accept the resignation of Shafequah Muhammad as an aide at Hurden Looker effective February 3, 2017. (D.O.H. 9/27/16)

3. Motion to accept the resignation of Dana Tobia, paraprofessional at George Washington, effective March 1, 2017. (D.O.H. 1/27/14)

4. Motion to accept the resignation of Anitha Dillip, chemistry replacement teacher at Hillside High School, effective February 16, 2017. (D.O.H. 1/4/17)


5. Motion to appoint the following individual(s) as certified substitute(s) during the 2016-2017 school year:
   a) Ibn Alif Bryant $80.00 per day

6. Motion to compensate the following teachers for writing physical education curriculum at a rate of $43.00 per hour not to exceed six hours each.
   a) Jonathan Fanning
   b) William Martz
   c) Barris Grant

7. Motion to compensate Melissa Conley for facilitating the ESL Adult Course at Hillside High School at a rate of $43.00 per hour, not to exceed 36 hours total, effective February 25, 2017 through May 6, 2017. (NCLB)

8. Motion to appoint Yansi Galvez as fourth grade teacher at Hurden Looker School at a rate of $52,875 Step 1 BA Guide prorated for the period to be determined pending receipt of certification through June 30, 2017. (Replacing Nicole Pecorella) (Pending verification of certification)

9. Motion to appoint Grace LaSpata as Assistant High School Girls’ Softball Coach at a rate of $6,031.00.

10. Motion to appoint Morgan Akins as volunteer Spring Boys’ Track Coach for the 2017 season.

Leaves

11. Motion to approve maternity leave under the Family and Medical Leave Act (FMLA) for Teheran Johnson, special education aide at Hurden Looker, effective February 27, 2017 through April 21, 2017.

12. Motion to approve medical leave under the Family and Medical Leave Act (FMLA) for Nick Drejaj, maintenance crew, effective January 30, 2017 through February 28, 2017 utilizing accumulated days.

13. Motion to extend the maternity leave for Kimberly Mucci, teacher at APM/ECC, effective April 28, 2017 through June 30, 2017.

LABOR RELATIONS – Watson/Sileem (continued)

15. Motion to approve an unpaid leave of absence for Lucinda Sandoval, paraprofessional at APM/ECC effective March 14, 2017 through March 24, 2017.

Transfers/Amendments


17. Motion to amend the stipend for Lisa Binz as head girls’ basketball coach for WOK during the 2016-2017 school year from $3,254.00 to $4,871.00. (12/13/16 board action)

Other

Motion: Second:

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Addendum Sheet

This sheet contains information that has changed since the agenda was posted to the website.

**Labor Relations**

Motion to approve a medical leave for Rena Weis, occupational therapist for Special Services, effective March 2, 2017 through March 10, 2017 utilizing accumulated days.
## Vendor Bill List

### Current Payments

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<thead>
<tr>
<th>Vendor</th>
<th>Bill Details</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
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<td><strong>0729</strong> Abington Track Club</td>
<td>P.O. # 701745 Registration; McNeil 11-402-100-890-14-00 MISC EXPENSES ATHLETICS DEPT</td>
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<td><strong>0345</strong> Aetna</td>
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<td><strong>Z337</strong> ALJ Booster Club</td>
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<td><strong>0825</strong> Anderson; Alfred</td>
<td>P.O. # 701077 2016-17 All of Trans. 11-000-270-504-01-00 AID IN LIEU OF PYMT - CHARTER</td>
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<td><strong>1089</strong> Aramark Refreshment Services, Inc.</td>
<td>P.O. # 700808 Coffee supplies 11-000-251-610-01-00 BUS OFFICE SUPPLIES &amp; MATERIAL</td>
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<td>Brookfield Academy, Inc</td>
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**Vendor Bill List**

**Hillside Board of Education**

**Current Payments**

02/06/17 13:21
Vendor Bill List  

Hillside Board of Education  

Current Payments

6453  
CQI Water Treatment  
P.O. # 700157  WATER TREATMENT  
11-000-261-420-01-00  REQUIRED BLDG MAINTENANCE  
$714.29 Vend Total  
$714.29 P  
$714.29 P

0792  
CRESCITELLI;ANDREA  
P.O. # 701844  Tuition Reimbursement-F16  
11-000-291-280-21-00  TUITION REIMBURSEMENT HEA TEAC  
$892.50 Vend Total  
$892.50

2797  
Decker Equipment  
P.O. # 701704  Safety Cones for front of Bldg  
11-000-240-610-05-00  PRINCIPALS SUPPLIES & MAT APM  
$145.76  
$145.76

P.O. # 701724  Supplies  
11-000-261-610-09-00  REQ BLDG MAINT. SUPPLIES APM  
$399.25  
$399.25

11-000-261-610-05-00  REQ BLDG MAINT. SUPPLIES HHS  
$103.66

1369  
Delta Dental Plan of NJ Inc.  
P.O. # 700217  Employee Health Benefits 16/17  
11-000-291-280-01-00  OTHER EMPLOYEE BENEFITS  
$40,386.02 Vend Total  
$40,386.02 P

3887  
Derflinger; Chris Alan  
P.O. # 701896  Tuition Reimbursement-F16  
11-000-291-280-21-00  TUITION REIMBURSEMENT HEA TEAC  
$2,200.00 Vend Total  
$2,200.00

0737  
Donner; Carolyn  
P.O. # 701798  Assignor;McNeil  
11-402-100-890-14-04  MISC EXP ATHLETICS WOK  
$60.00 Vend Total  
$60.00

6460  
Education Inc  
P.O. # 700562  2016 Bedside Instruction  
11-150-100-320-11-00  PURCHASE PROF/EDUC SERVICES (H  
$812.63 Vend Total  
$812.63 P

7116  
Elizabeth Auto Glass  
P.O. # 701656  Replace Front Windshield Bus 7  
11-000-270-420-01-00  TRANSPORTATION-CLEANING/REPAIR  
$300.00 Vend Total  
$300.00

5900  
Empowering Writers LLC  
P.O. # 701754  La  
11-190-100-610-03-00  TEACHING SUPPLIES & MAT HL  
$227.70 Vend Total  
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2442  
ETA/CUISENAIRE  
P.O. # 701399  INSTRUCTION BOOK;DUNLAP  
11-190-100-610-09-00  TEACHING SUPPLIES & MAT HHS  
$31.96 Vend Total  
$31.96

0122  
Festante; Sharon  
P.O. # 701612  Reimbursement NJPSA  
11-000-240-890-07-00  MISC EXPENSES GW  
$200.00 Vend Total  
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P.O. # 701735  Travel Reimbursement  
11-000-223-580-01-01  TRAVEL FOR STAFF TRAIN'G HIB  
$7.01 Vend Total  
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Vendor Bill List
Hillside Board of Education
Vendor Bill List
Current Payments

6785 Guardian Gym Equipment
P.O. # 701216 HHS wall pads
12-000-400-450-01-09 CONSTRUCTION HHS GYM
$9,700.22 Vend Total
$9,700.22

6101 Henry Schein Inc.
P.O. # 602998 Health and Trainer Supplies
11-000-213-610-03-00 MEDICAL SUPPLIES - HL
$48.63 Vend Total
$48.63

0814 Holloway Support System LLC
P.O. # 701215 TECH SUPPORT
11-000-230-590-01-00 OTHER PURCHASED SERVICES
$5,586.00 Vend Total
$5,586.00 P

0842 Inspired Instruction, LLC
P.O. # 701520 Professional development
20-270-200-320-01-00 TITLE IIA 2016-17 PUR PRF/EDUC
$2,200.00 Vend Total
$2,200.00

P.O. # 701527 Professional Development
20-270-200-320-01-00 TITLE IIA 2016-17 PUR PRF/EDUC
$2,200.00

P.O. # 701574 Professional development HHS
20-270-200-320-01-00 TITLE IIA 2016-17 PUR PRF/EDUC
$2,200.00

$6,600.00 Vend Total

0259 Integrity Consulting Group, Inc.
P.O. # 700400 Group Health Policy
11-000-230-590-01-00 OTHER PURCHASED SERVICES
$3,166.67 Vend Total
$3,166.67 P

W566 Jewell; Julie
P.O. # 701847 Tuition Reimbursement-F16
11-000-291-280-21-00 TUITION REIMBURSEMENT HEA TEAC
$2,200.00 Vend Total
$2,200.00

1695 Johnstone Supply
P.O. # 701641 egg create tile
11-000-281-610-01-00 REQ BLDG MAINT SUPPLIES
$246.40 Vend Total
$246.40

5840 K & K Trophy Mart
P.O. # 701600 Supplies;McNeil
11-402-100-610-14-00 ATHLETIC SUPPLIES HHS
$256.00 Vend Total
$256.00

1708 Kelin Heating & Air Conditioning
P.O. # 700531 Boiler service
11-000-261-420-01-00 REQUIRED BLDG MAINTENANCE
$1,300.00 Vend Total
$1,300.00 P

0519 Lazel, Inc
P.O. # 701577 Raz-Plus; FRosa
11-000-219-610-11-00 SPECIAL SERVICES - SUPPLIES &
$199.95 Vend Total
$199.95

6712 Learning Resources, Inc.
P.O. # 701222 Learn/Resource;J Martinez
20-232-100-610-02-00 TITLE I 16-17 SUPPLIES CC
$202.88 Vend Total
$202.88

P.O. # 701429 consummables;J.Martinez
20-232-100-610-02-00 TITLE I 16-17 SUPPLIES CC
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$405.76 Vend Total
$202.88

$202.88
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Vendor Bill List

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11-000-230-531-02-00 POSTAGE - CALVIN COOLIDGE $4,735.98 P
11-000-230-531-03-00 POSTAGE - HURDEN LOOKER $74.58 P
11-000-230-531-04-00 POSTAGE - WO KRAMBEIGEL $111.87 P
11-000-230-531-05-00 POSTAGE - APM $372.91 P
11-000-230-531-07-00 POSTAGE - GEORGE WASHINGTON $223.74 P
11-000-230-531-09-00 POSTAGE - HILLSIDE HIGH SCHOOL $74.58 P
11-000-230-531-11-00 POSTAGE - SPECIAL SERVICES $1,342.46 P

$4,735.98 Vend Total

2694 NEW HORIZONS COMMUNITY CHARTER SCH

P.O. # 700497 2016-17 Projected Tuition
11-000-100-56X-12-00 TRANSFER TO CHARTER SCHOOLS $1,704.40 P

$1,704.40 Vend Total

1457 New Jersey American Water

P.O. # 700060 Water usage ADM
11-000-262-490-01-00 PURCHASE PROPERTY SERVICES (WA) $150.10 P

P.O. # 700061 Water usage CC
11-000-262-490-02-00 PURCH PROP SERV WATER CC $332.65 P

P.O. # 700062 Water usage HL
11-000-262-490-03-00 PURCHPROP SERV WATER HL $567.50 P

P.O. # 700063 Water usage WOK
11-000-262-490-04-00 PURCH PROPSERV WATER WOK $813.37 P

P.O. # 700064 water usage APM
11-000-262-490-05-00 PURCH PROP SERV WATER APM $662.83 P

P.O. # 700065 Water usage APM
11-000-262-490-05-00 PURCH PROP SERV WATER APM $237.75 P

$2,764.20 Vend Total

1552 New Jersey American Water

P.O. # 700067 Water usage GW
11-000-262-490-07-00 PURCH PROP SERV WATER GW $254.42 P

P.O. # 700068 water usage Stadium
11-000-262-490-08-00 PURCH PROP SERV WATER WF STAD $77.52 P

P.O. # 700069 Water usage
11-000-262-490-09-00 PURCH PROP SERV WATER HHS $1,267.69 P

P.O. # 700082 Water usage Saybrook
11-000-262-490-06-00 PURCH PROP SERV WATER SAY $143.59 P

P.O. # 700083 Water usage HHS Field
11-000-262-490-09-00 PURCH PROP SERV WATER HHS $124.03 P

$1,867.25 Vend Total

0781 Newark Prep Charter School

P.O. # 700491 2016-17 Projected Tuition
11-000-100-56X-12-00 TRANSFER TO CHARTER SCHOOLS $1,370.00 P

$1,370.00 Vend Total

1918 NJ Assoc. of School Administrators

P.O. # 701616 Techspo convention
11-000-221-580-01-00 TRAVEL $425.00

$425.00 Vend Total
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<td>Phoenix Center Inc.</td>
<td>Tuition</td>
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<td>5202</td>
<td>Pitney Bowes Credit Corp</td>
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<td>Postmaster M O W S</td>
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<td>0152</td>
<td>PROMEDIA TECHNOLOGY SERVICES, INC.</td>
<td>Security services</td>
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<td>2014</td>
<td>Public Service Electric &amp; Gas</td>
<td>Electric usage</td>
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<td>5856</td>
<td>R &amp; R Trophy &amp; Sporting Goods</td>
<td>Athletic Supplies</td>
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<td>5631</td>
<td>Rahway Board of Education</td>
<td>Amistad Workshops</td>
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<td>5727</td>
<td>Rahway High School Athletics</td>
<td>Entry Fee; McNeil</td>
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<tr>
<td>5306</td>
<td>Reis; Lucilia</td>
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<td>5306</td>
<td>Reis; Lucilia</td>
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<td>2575</td>
<td>Revolution Dancewear LLC</td>
<td>DanceCostumes; Karen Love</td>
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<td>0223</td>
<td>Ricoh Americas Corporation</td>
<td>District Wide Copier Lease</td>
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Vendor Bill List
Hillside Board of Education
Current Payments

0223  Ricoh Americas Corporation
P.O. # 700236 District Wide Copier Lease
11-000-230-440-01-00 LEASE/PURCHASE
11-000-240-440-02-00 RENTALS CC
11-000-240-440-03-00 RENTALS HL
11-000-240-440-04-00 RENTALS WOK
11-000-240-440-05-00 RENTALS APM
11-000-240-440-07-00 RENTALS GW
11-000-240-440-09-00 RENTALS HHS
11-000-251-440-01-00 RENTALS, COPIERS, ETC.

$4,769.91 Vend Total
$4,769.91 P
$380.62 P
$412.62 P
$539.37 P
$913.16 P
$588.41 P
$342.58 P
$933.95 P
$243.79 P

6145  Riddell/All American
P.O. # 700584 Supplies;McNeil Football
11-402-100-610-14-00 ATHLETIC SUPPLIES HHS

$1,188.00 Vend Total
$1,188.00

0656  ROTANDO;RALPH
P.O. # 701649 NJ PSA Membership
11-000-240-890-03-00 MISC EXPENSES HL

$200.00 Vend Total
$200.00

3613  Saf-Gard Safety Shoe Co.
P.O. # 701770 CUSTODIAL SHOES
11-000-291-290-01-00 OTHER EMPLOYEE BENEFITS

$259.99 Vend Total
$259.99

7205  Sansone; Nicholas
P.O. # 701613 Reimbursement NJPSA
11-000-221-890-01-00 OTHER OBJECTS

$200.00 Vend Total
$200.00

2060  Sax Arts & Crafts
P.O. # 701411 Art Cart McWilliams
11-190-100-610-02-00 TEACHING SUPPLIES & MAT CC

$130.00 Vend Total
$130.00

2063  Scholastic Inc.
P.O. # 701369 Bookflix Subscription Renewal
11-190-100-610-05-00 TEACHING SUPPLIES & MAT APM
P.O. # 701423 LBohm: 11-190-100-610-CL-00 TEACHING SUPPL & MAT CR LIBR
P.O. # 701533 Supplies;Lois Bohm 11-190-100-610-CL-00 TEACHING SUPPL & MAT CR LIBR

$5,155.50 Vend Total
$1,299.00
$3,022.50
$834.00

6665  School Mate
P.O. # 701651 New Student Planners
11-190-100-610-03-00 TEACHING SUPPLIES & MAT HL

$63.00 Vend Total
$63.00

1517  School Specialty, Inc.
P.O. # 701134 Supplies;Maria Barrieros
20-243-100-610-01-00 TITLE III 2016-17 SUPPLIES
P.O. # 701218 Kidney Tables for Title 1
11-190-100-610-02-00 TEACHING SUPPLIES & MAT CC
P.O. # 701401 SCIENCE SUPPLIES;EISENBERG
20-290-100-610-01-00 RACE TO THE TOP - INSTR SUPPLI

$1,759.83 Vend Total
$193.72
$550.00
$213.61
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<td>Supplies; L. Ruiz</td>
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<td>ANNUAL ESCROW AGENT FE</td>
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<td>Projected Tuition</td>
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<td>$33,730.20 P</td>
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<td>The DBQ Co.</td>
<td>Prof. Dev.; Danielle Caminiti</td>
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<td>Police coverage for sports</td>
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Vendor Bill List

Hillside Board of Education

Current Payments

8960  UCIAC
P.O. # 701692  Entry Fee; McNeil
11-402-100-890-14-00  MISC EXPENSES ATHLETICS DEPT
$250.00

P.O. # 701805  Registration; McNeil
11-402-100-890-14-00  MISC EXPENSES ATHLETICS DEPT
$264.00

1849  Union County Conference
P.O. # 701659  Fees; McNeil
11-402-100-890-14-00  MISC EXPENSES ATHLETICS DEPT
$167.00

P.O. # 701660  Speaker; McNeil
11-402-100-390-14-00  ATHLETICS PURCH PROF SERVICES-
$200.00

2162  Union County Educational Service
P.O. # 700554  2016 Tuition
20-250-100-560-11-00  IDEA OUT OF DISTRICT TUITION
$10,841.00 P

P.O. # 700561  2016 Bedside Instruction
11-150-100-320-11-00  PURCHASE PROF/EDUC SERVICES (H
$1,472.00 P

P.O. # 700860  2016 Tuition
20-250-100-560-11-00  IDEA OUT OF DISTRICT TUITION
$9,300.00 P

P.O. # 700999  2016 Tuition
20-250-100-560-11-00  IDEA OUT OF DISTRICT TUITION
$5,212.50 P

P.O. # 701707  2016 Tuition
20-250-100-560-11-00  IDEA OUT OF DISTRICT TUITION
$2,316.00 P

P.O. # 701818  NP Nursing 2016-2017
20-509-200-320-01-00  NJ NONPUBLIC NURSING
$154.23 P

2174  Union County Vocational
P.O. # 700844  Magnet School students
11-000-100-561-01-00  TUIT TO OTHER LEA'S W/IN-REGUL
$4,800.00 P

P.O. # 700846  Self Cont/share time
11-000-100-564-12-00  TUITION COUNTY VOCATIONAL SPEC
$1,600.00 P

P.O. # 700847  2016 2017 Vo-Tech
11-000-100-563-12-00  TUITION - COUNTY VOCATIONAL PR
$42,450.00 P

0808  UNITED STATES POSTAL SERVICE
P.O. # 701788  Postage
11-000-230-531-01-00  DISTRICT WIDE POSTAGE
$2,888.00

11-000-230-531-02-00  POSTAGE - CALVIN COOLIDGE
$425.00

11-000-230-531-03-00  POSTAGE - HURDEN LOOKER
$354.00

11-000-230-531-04-00  POSTAGE - WO KRUMBEIGEL
$716.00

11-000-230-531-05-00  POSTAGE - APM
$641.00

11-000-230-531-07-00  POSTAGE - GEORGE WASHINGTON
$355.00

11-000-230-531-09-00  POSTAGE - HILLSIDE HIGH SCHOOL
$4,552.00

11-000-230-531-11-00  POSTAGE - SPECIAL SERVICES
$1,069.00

8052  UNITY CHARTER SCHOOL
P.O. # 700500  2016-17 Projected Tuition
11-000-100-56X-12-00  TRANSFER TO CHARTER SCHOOLS
$2,289.00 P
Vendor Bill List
Hillside Board of Education
Current Payments

0334  UNIVERSITY HEIGHTS CHARTER SCHOOL
P.O. # 700501  2016-17 Projected Tuition
11-000-100-56X-12-00  TRANSFER TO CHARTER SCHOOLS
$5,624.20 Vend Total
$5,624.20 P

0711  Vach Enterprises LLC
P.O. # 701804  Food for Board Meeting
11-000-230-630-01-00  BOE INHOUSE MEETING SUPPLIES
$100.86 Vend Total
$100.86

L110  Varsity Image
P.O. # 701441  EQUIPMENT BASKETBALL;MCNEIL
12-002-100-730-14-00  ATHLETIC EQUIPMENT
$3,090.41 Vend Total
$3,090.41

1137  Verizon New Jersey Inc.
P.O. # 700035  phone usage ADM
11-000-230-530-01-00  COMMUNICATION/TELEPHONE ADMIN
$55.00 P

P.O. # 700036  Admin phone usage
11-000-230-530-01-00  COMMUNICATION/TELEPHONE ADMIN
$568.47 P

P.O. # 700038  phone usage CC
11-000-230-530-02-00  COMMUNICATION/PHONE CC
$132.54 P

P.O. # 700042  APM phone usage
11-000-230-530-05-00  COMMUNICATION/PHONE APM
$78.41 P

P.O. # 700043  APM phone usage
11-000-230-530-05-00  COMMUNICATION/PHONE APM
$32.77 P

P.O. # 700044  APM phone usage
11-000-230-530-05-00  COMMUNICATION/PHONE APM
$560.54 P

P.O. # 700045  APM phone usage
11-000-230-530-05-00  COMMUNICATION/PHONE APM
$82.14 P

P.O. # 700046  Telephone usage APM
11-000-230-530-05-00  COMMUNICATION/PHONE APM
$43.46 P

P.O. # 700048  Saybrook phone usage
11-000-230-530-09-00  COMMUNICATION/PHONE HHS
$112.61 P

P.O. # 700050  HHs ROTC phone usage
11-000-230-530-09-00  COMMUNICATION/PHONE HHS
$50.23 P

P.O. # 700052  HHS phone usage
11-000-230-530-09-00  COMMUNICATION/PHONE HHS
$1,127.03 P

P.O. # 700053  HHS phone usage
11-000-230-530-09-00  COMMUNICATION/PHONE HHS
$133.58 P

P.O. # 700055  HHS phone usage
11-000-230-530-09-00  COMMUNICATION/PHONE HHS
$278.38 P

P.O. # 700569  911 phone line CC
11-000-230-530-02-00  COMMUNICATION/PHONE CC
$43.46 P

P.O. # 700570  911 phone line APM
11-000-230-530-05-00  COMMUNICATION/PHONE APM
$43.46 P

P.O. # 700601  911 line HHS
11-000-230-530-09-00  COMMUNICATION/PHONE HHS
$43.43 P

0353  Voorhees Pediatric Rehabilitation Serv
P.O. # 700856  2016 PT/OT/SPEECH
11-000-216-320-11-00  PURCH PROF SVC RELATED SVC
$1,950.00 Vend Total
$1,950.00 P
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<th>Bill Description</th>
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<th>Amount</th>
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<td>SUPPLIES &amp; MATERIALS MD</td>
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<td>SPECIAL SERVICES - SUPPLIES &amp;</td>
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<td>SUPT OFFICE SUPPLIES &amp; MATERIA</td>
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<td>701751</td>
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<td>2194</td>
<td>Wards Natural Science Establishment, Inc</td>
<td>SCIENCE SUPPLIES; CORONA</td>
<td>701400</td>
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<td>TUIT PVT SCH HANDIC.</td>
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<td>PSA Membership</td>
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<td>Worrall Community Newspaper Inc.</td>
<td>ADVERTISEMENTS</td>
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<td>1566</td>
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<td>Screw driver</td>
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Total for batch = $1,962,845.97
Vendor Bill List

Hillside Board of Education

CAFETERIA

1292  Jay-Hill Repairs
P.O. # 760036  Repair Top Conv. Oven @ HHS
60-910-310-420-01-00  CLEANING/REPAIR/MAINT CAFE
Inv# 349804  $245.00  02/06/17

6462  Leonardis; Matthew
P.O. # 760039  Parking for USDA Food Show
60-910-310-610-01-00  FOOD SERVICE SUPPLIES
Inv# reimb parking  $10.00  02/06/17

$245.00 Vend Total
$245.00

$10.00 Vend Total
$10.00

Total for batch =  $255.00
Vendor Bill List

Hillside Board of Education

D BARRINO

02/02/17 10:07

Township of Union
P.O. # 701892  Fire Alarm Permit
30-000-400-390-02-07  CONST SVC PUR PROF/TECH GW ADD
Inv# fire alarm permit fee  $645.00 P  02/02/17

$645.00 Vend Total
$645.00 P
$645.00 P

Total for batch =  $645.00
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<td>0770</td>
<td>Fire Alarm Permit</td>
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<td>CONST SVC PUR PROF/TECH GW ADD</td>
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<td>Inv# fire alarm permit fee</td>
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Page 1 of 1
02/01/17 13:30
Check Journal
Rec and Unrec checks
Hand and Machine checks

Hillside Board of Education

Starting date 1/24/2017
Ending date 2/6/2017

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<td>9997</td>
<td>Athletic Officials</td>
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<td>01/31/17</td>
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<td>Payroll</td>
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<tr>
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<td>901939</td>
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<td>01/31/17</td>
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**Fund Totals**

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<td>10</td>
<td>GENERAL FUND $80,942.97</td>
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<td>11</td>
<td>GENERAL CURRENT EXPENSE $1,429,410.64</td>
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<tr>
<td>20</td>
<td>SPECIAL REVENUE FUNDS $71,841.95</td>
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<td>30</td>
<td>CAPITAL PROJECTS FUNDS $645.00</td>
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<tr>
<td>60</td>
<td>ENTERPRISE FUNDS $5,897.87</td>
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<tr>
<td>Total for all checks listed</td>
<td>$1,588,738.43</td>
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Prepared and submitted by: ___________________________  Board Secretary  Date
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<tr>
<th>Account Code</th>
<th>Description</th>
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<th>Prior Xfer</th>
<th>Period Xfer</th>
<th>Adjusted Amount</th>
<th>% Chg</th>
</tr>
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<tbody>
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<td>TUIT PVT SCH HANDIC.</td>
<td>$1,112,003.00</td>
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<td>($99,823.00)</td>
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<td>$1,390.00</td>
<td>0%</td>
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<td>$84,558.00</td>
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<td>($500.00)</td>
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<td>103%</td>
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<tr>
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<td>($7,300.00)</td>
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<td>$133.00</td>
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<td>11-000-230-331-01-00</td>
<td>LEGAL SERVICES</td>
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<td>11-000-230-332-01-00</td>
<td>AUDIT</td>
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<td>11-000-230-530-01-00</td>
<td>COMMUNICATION/TELEPHONE ADMIN</td>
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<td>DISTRICT WIDE POSTAGE</td>
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<tr>
<td>11-000-230-531-03-00</td>
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<td>$300.00</td>
<td>$0.00</td>
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<td>$780.00</td>
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Note: The table shows transfers by account code with details of funds, descriptions, and financial data for the period starting from 7/1/2016 to 1/1/2017.
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<th>Account Code</th>
<th>Description</th>
<th>Original amt</th>
<th>Prior xfer</th>
<th>Period xfer</th>
<th>Adjusted amt</th>
<th>% Chg</th>
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<td>11-000-230-590-01-00</td>
<td>OTHER PURCHASED SERVICES</td>
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<td>11-000-230-612-01-00</td>
<td>SUPT'S OFFICE COPY PAPER</td>
<td>$1,700.00</td>
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<td>BOE INHOUSE MEETING SUPPLIES</td>
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<td>$1,338.00</td>
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<tr>
<td>11-000-240-105-01-00</td>
<td>SALARIES DIRECTORS SECY</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$23,470.00</td>
<td>$23,470.00</td>
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<tr>
<td>11-000-240-610-05-00</td>
<td>PRINCIPALS SUPPLIES &amp; MAT APM</td>
<td>$15,000.00</td>
<td>$522.00</td>
<td>$3,500.00</td>
<td>$19,022.00</td>
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<tr>
<td>11-000-240-610-07-00</td>
<td>PRINCIPALS SUPPLIES &amp; MAT GW</td>
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<td>11-000-251-105-01-00</td>
<td>SALARIES BUS OFFICE SECY/CLERI</td>
<td>$314,432.00</td>
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<td>11-000-251-110-01-00</td>
<td>SALARIES BUS OFFICE OTHER</td>
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<td>11-000-251-340-01-00</td>
<td>BUS OFFICE PURCHASED PROF/TECH</td>
<td>$57,200.00</td>
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<td>BUS OFFICE MISCELLANEOUS EXPENSES</td>
<td>$4,600.00</td>
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<td>TECH PURCHASED TECH SERVICES</td>
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<td>TECHNOLOGY TRAVEL</td>
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<td>BUS OFFICE SUPPLIES &amp; MATERIAL</td>
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<td>BUS OFFICE MISCELLANEOUS EXPENSES</td>
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<td>$2,295.00</td>
<td>$1,000.00</td>
<td>$7,895.00</td>
<td>72%</td>
</tr>
<tr>
<td>11-000-252-890-01-00</td>
<td>BUS OFFICE MISCELLANEOUS EXPENSES</td>
<td>$4,600.00</td>
<td>$2,295.00</td>
<td>$1,000.00</td>
<td>$7,895.00</td>
<td>72%</td>
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<td>11-000-261-110-01-00</td>
<td>SALARIES REQ BLDG MAINT STAFF</td>
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<tr>
<td>11-000-261-420-01-00</td>
<td>REQUIRED BLDG MAINTENANCE</td>
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<td>$62,817.00</td>
<td>($19,500.00)</td>
<td>$132,538.00</td>
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</table>
## FUND 11 GENERAL CURRENT EXPENSE

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Description</th>
<th>Original Amount</th>
<th>Prior Xfer</th>
<th>Period Xfer</th>
<th>Adjusted Amount</th>
<th>% Change</th>
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<tbody>
<tr>
<td>11-000-261-420-04-00</td>
<td>REQ BLDG MAINT WOK</td>
<td>$89,221.00</td>
<td>$62,817.00</td>
<td>($19,500.00)</td>
<td>$132,538.00</td>
<td>49%</td>
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<tr>
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<td>SAL CUSTODIANS APM SUBS</td>
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<tr>
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<td>PURCHASE PROPERTY SERVICES (WA)</td>
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<td>FUND 11 GENERAL CURRENT EXPENSE</td>
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<td>Prior xfer</td>
<td>Period xfer</td>
<td>Adjusted amt</td>
<td>% Chg</td>
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<tr>
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<tr>
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<td>($591.00)</td>
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<tr>
<td>11-000-270-512-01-00 TRANS VENDORS OTH THAN SCH-HOM</td>
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<td>$691.00</td>
<td>$77,175.00</td>
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<tr>
<td>11-000-270-512-04-00 TRANS VENDOR OTH HOME/SCH WOK</td>
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<td>$630.00</td>
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<tr>
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<tr>
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<tr>
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<tr>
<td>11-120-100-101-03-00 SALARIES SUBS GRADES 1-5 HL</td>
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<td>$30,000.00</td>
<td>15%</td>
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<tr>
<td>11-120-100-101-05-00 SALARIES SUBS GRADES 1-5 APM</td>
<td>$30,000.00</td>
<td>$0.00</td>
<td>$5,000.00</td>
<td>$35,000.00</td>
<td>17%</td>
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<tr>
<td>11-130-100-101-01-00 SALARIES TEACHERS WOK GR 6-8</td>
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<tr>
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<td>$95.00</td>
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<tr>
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<td>$2,500.00</td>
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<td>Fund</td>
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<td>Description</td>
<td>Original Amt</td>
<td>Prior Xfer</td>
<td>Period Xfer</td>
<td>Adjusted Amt</td>
</tr>
<tr>
<td>------</td>
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<tr>
<td>11-190-100-590-01-00</td>
<td>OTHER PURCHASED SERVICES</td>
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<td>($4,019.00)</td>
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<tr>
<td>11-190-100-610-02-00</td>
<td>TEACHING SUPPLIES &amp; MAT CC</td>
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<td>$6,873.63</td>
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<tr>
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<td>TEACHING SUPPLIES &amp; MAT WOK</td>
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<tr>
<td>11-190-100-610-07-00</td>
<td>TEACHING SUPPLIES &amp; MAT GW</td>
<td>$49,335.00</td>
<td>$3,192.81</td>
<td>($165.00)</td>
<td>$52,362.81</td>
<td>6%</td>
</tr>
<tr>
<td>11-190-100-610-09-00</td>
<td>TEACHING SUPPLIES &amp; MAT HHS</td>
<td>$125,215.00</td>
<td>$88,059.83</td>
<td>($100.00)</td>
<td>$213,174.83</td>
<td>70%</td>
</tr>
<tr>
<td>11-190-100-612-05-00</td>
<td>COPY PAPER APM</td>
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<td>$2,965.95</td>
<td>($2,500.00)</td>
<td>$3,965.95</td>
<td>13%</td>
</tr>
<tr>
<td>11-204-100-101-11-00</td>
<td>SALARIES TEACHERS LLD</td>
<td>$177,668.00</td>
<td>$4,300.00</td>
<td>$1,000.00</td>
<td>$182,968.00</td>
<td>3%</td>
</tr>
<tr>
<td>11-204-100-106-11-00</td>
<td>SALARIES AIDES RESOURCE</td>
<td>$100,079.00</td>
<td>$13,271.00</td>
<td>$343.00</td>
<td>$113,693.00</td>
<td>14%</td>
</tr>
<tr>
<td>11-213-100-101-11-00</td>
<td>SALARIES TEACHERS RESOURCE</td>
<td>$2,210,089.00</td>
<td>$188,105.00</td>
<td>$5,000.00</td>
<td>$2,403,194.00</td>
<td>9%</td>
</tr>
<tr>
<td>11-213-100-106-11-00</td>
<td>SALARIES AIDES RESOURCE</td>
<td>$100,079.00</td>
<td>$13,271.00</td>
<td>$343.00</td>
<td>$113,693.00</td>
<td>14%</td>
</tr>
<tr>
<td>11-240-100-610-01-00</td>
<td>SUPPLIES &amp; MATERIALS BILINGUAL</td>
<td>$5,000.00</td>
<td>$1,767.06</td>
<td>($5,121.00)</td>
<td>$1,646.06</td>
<td>-67%</td>
</tr>
<tr>
<td>11-402-100-580-14-00</td>
<td>TRAVEL FOR STAFF ATHLETICS HHS</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$807.00</td>
<td>$1,007.00</td>
<td>404%</td>
</tr>
<tr>
<td>11-402-100-610-14-00</td>
<td>ATHLETIC SUPPLIES HHS</td>
<td>$57,000.00</td>
<td>$9,056.48</td>
<td>($807.00)</td>
<td>$65,249.48</td>
<td>14%</td>
</tr>
</tbody>
</table>

Total for Just Accounts Listed: $14,444,937.00 $2,787,745.41 $0.00 $17,232,682.41 19%
<table>
<thead>
<tr>
<th>Original amt</th>
<th>Prior xfer</th>
<th>Period xfer</th>
<th>Adjusted amt</th>
<th>% Chg</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.00</td>
<td>$1,500.00</td>
<td>$95.00</td>
<td>$1,595.00</td>
<td>0%</td>
</tr>
<tr>
<td>$0.00</td>
<td>$3,500.00</td>
<td>($2,000.00)</td>
<td>$1,500.00</td>
<td>0%</td>
</tr>
<tr>
<td>$0.00</td>
<td>$5,000.00</td>
<td>($3,400.00)</td>
<td>$1,600.00</td>
<td>0%</td>
</tr>
<tr>
<td>$0.00</td>
<td>$8,771.77</td>
<td>($125.00)</td>
<td>$8,646.77</td>
<td>0%</td>
</tr>
<tr>
<td>$0.00</td>
<td>$3,000.00</td>
<td>($95.00)</td>
<td>$2,905.00</td>
<td>0%</td>
</tr>
<tr>
<td>$0.00</td>
<td>$6,000.00</td>
<td>$2,700.00</td>
<td>$8,700.00</td>
<td>0%</td>
</tr>
<tr>
<td>$0.00</td>
<td>$125.00</td>
<td>$125.00</td>
<td>$125.00</td>
<td>0%</td>
</tr>
<tr>
<td>$0.00</td>
<td>$2,700.00</td>
<td>$8,700.00</td>
<td>$2,700.00</td>
<td>0%</td>
</tr>
</tbody>
</table>

Total for Just Accounts Listed: $0.00 $27,771.77 $0.00 $27,771.77 0%
RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

WHEREAS, the ____________ Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the ____________ Board of Education as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:

a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;

b. monthly billing and invoices;

c. computer print-outs of student lists for all routes coordinated by ESCNJ;

d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;

e. constant review and revision of routes;

f. provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the ____________ Board of Education will provide the ESCNJ with the following:
a. requests for special transportation on approved forms to be provided by
the ESCNJ, completed in full and signed by authorized district personnel;

b. withdrawal for any transportation must be provided in writing and signed by
authorized district personnel; no billing adjustments will be made without
this completed form and will become effective on the date the form is
received;

II. Additional Cost - all additional costs generated by unique requests such as mid-day
runs or early dismissals will be borne by the district. All such costs must first be
approved by the Hillside Board of Education.

III. Length of Agreement - this agreement and obligations and requirements therein
shall be in effect between July 1, 2016 and June 30, 2017.

IV. Entire Agreement - this agreement constitutes the entire and only agreement
between the parties and may be amended by an instrument in writing over
authorized signature.

AUTHORIZED SIGNATURES

ESCNJ

President
Date

Board President
Date

Board Secretary
Date

County Superintendent
Date

DISTRICT

President
Date

Board President
Date

Board Secretary
Date

County Superintendent
Date

BOARD PRESIDENT AND BOARD SECRETARY MUST SIGN RESOLUTION AND
RETURN TO ESCNJ WITH A CERTIFIED COPY OF THE MINUTE EXTRACT
APPROVING THE RESOLUTION.

ESCNJ WILL RETURN A CONFIRMED COPY FOR YOUR RECORDS FOLLOWING
SIGNING BY COUNTY SUPERINTENDENT.
### Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: February 16, 2017

<table>
<thead>
<tr>
<th>Number Attending</th>
<th>Conference Title</th>
<th>Dates Location</th>
<th>Anticipated Reimbursement* (Source)</th>
<th>Purpose+</th>
<th>Date of Request</th>
<th>Date of Board Approval</th>
<th>Report (due within 30 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>S. Festante</td>
<td>Mastering PARCC</td>
<td>March 2, 2017, Gran Centurions, Clark, NJ</td>
<td>Registration $175.00, Transportation $10.00, Total cost $185.00, 11-000-223-590-07-00</td>
<td>Participants will receive training in the most effective way to address all types of tasks on PARCC.</td>
<td>2/3/17</td>
<td>02/16/17</td>
<td></td>
</tr>
<tr>
<td>G. Cook</td>
<td>New Jersey School Board Association Technology Conference</td>
<td>March 2, 2017, The Conference Center at Mercer, West Windsor, NJ</td>
<td>Registration $99.00, 11-000-230-585-01-00</td>
<td>Participants will receive training, advocacy and support to advance public education and promote achievement of all students through effective governance.</td>
<td>2/10/17</td>
<td>02/16/17</td>
<td></td>
</tr>
</tbody>
</table>

* Expenses may exceed state and federal reimbursement guidelines

* How will this activity promote the delivery of instruction, improvement of curriculum, or further district goals?
<table>
<thead>
<tr>
<th>Trip #</th>
<th>Teacher(s)</th>
<th>Purpose</th>
<th>Physical Location</th>
<th>Day of Week</th>
<th>Date of trip</th>
<th># Students</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Karen Love</td>
<td>Students will attend day at Union City High School. Students will</td>
<td>Union City High School</td>
<td>Saturday</td>
<td>3/11/17</td>
<td>10</td>
<td>9-12</td>
</tr>
<tr>
<td></td>
<td>Melba Mullins</td>
<td>take classes, watch a performance and tour the school.</td>
<td>Union City, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Waizro,</td>
<td>Celebrating the completion of the 2016 Soccer Season</td>
<td>Flaming Grill</td>
<td>Friday</td>
<td>2/24/17</td>
<td>25</td>
<td>9-12</td>
</tr>
<tr>
<td></td>
<td>Mannino</td>
<td></td>
<td>Linden, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trip #</th>
<th>Teacher(s)</th>
<th>Purpose</th>
<th>Physical Location</th>
<th>Day of Week</th>
<th>Date of trip</th>
<th># Students</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Ms. Pryce</td>
<td>Students received &quot;c&quot; or higher in all academic classes and maintained</td>
<td>Branch Brook Park</td>
<td>Friday</td>
<td>2/24/17</td>
<td>150</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td>positive behavior in their learning environment</td>
<td>Newark, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Herman Grizzell</td>
<td>Jazz Band Performance at New Hope Baptist Church for Black History</td>
<td>New Hope Baptist Church</td>
<td>Saturday</td>
<td>2/25/17</td>
<td>14</td>
<td>6-8</td>
</tr>
<tr>
<td></td>
<td></td>
<td>month</td>
<td>East Orange, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
HILLSIDE PUBLIC SCHOOLS
Hillside, New Jersey

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Philadelphia, PA Facility/Attraction Penn Relays
Date of Application 1/23/17 Date of Trip 4/27-4/29/17

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary)
To compete in a national meet to be seen by colleges

School Hillside Grade 9-12
Number of Students 20 Means of Transportation Villani

Describe how students are selected to participate in trip
Students are selected based on their ability to compete in the events/seniority

Time of Departure 10:00 am Expected Time of Return 5:00 pm

Teacher(s) In Charge Coaches: Small, Griffith, Morgan, O'Brien, Ahearn

List chaperones who will accompany students

Name of Bus Company Villani
(Company must be on current approved list of transportation contractors)

Price Per Bus Total Cost for buses

Cost of Transportation Per Student Paid By Bd of Ed School Fund Student PTA Other
Admission Fees Per Student $160 Paid By Bd of Ed School Fund Student PTA Other
Lunch Expenses Per Student $0 Paid By Bd of Ed School Fund X Student PTA Other
Other Expenses Per Student $3490.00 Paid By Bd of Ed School Fund X Student PTA Other

Total Assessment Per Student $450.00 (When paid by student/parent)

Approved by Principal Date 2/17/17

Out-of-State Trip Requiring Board Approval (Check by Superintendent)

Date Buildings & Grounds/LRFF Committee will Review (for Out-of-State Trips)

Date of Board of Education Meeting to Take Action on Out-of-State Trips

Approved by Board

Rejected by Board

Superintendent's Signature Date

(Revised: January 2005, October 2006, May 2007)
Your Room Information:

KING CITY VIEW SUITE NON

Rooms: 3

Guests: 3 Adults

Check In: Apr 27 4:00 PM

Check Out: Apr 29 11:00 AM

Your Rate Information:

AAA RATE-ID REQUIRED

Rate per night:

<table>
<thead>
<tr>
<th>Rate per night</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 27 2017 - Apr 28 2017</td>
<td>$279.20 USD</td>
</tr>
<tr>
<td>Apr 28 2017 - Apr 29 2017</td>
<td>$296.65 USD</td>
</tr>
</tbody>
</table>

Total for Stay per Room

<table>
<thead>
<tr>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate:</td>
<td>$575.85 USD</td>
</tr>
<tr>
<td>Taxes:</td>
<td>$89.26 USD</td>
</tr>
<tr>
<td>Total:</td>
<td>$665.11 USD</td>
</tr>
</tbody>
</table>

Total for Stay All Rooms: $1,995.33 USD

Get what you want, the way you want it.
**W-9 Request for Taxpayer Identification Number and Certification**

**Form**

(W-9) (Rev. December 2014)

<table>
<thead>
<tr>
<th>Field</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Part I</strong> Taxpayer Identification Number (TIN)</td>
<td>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, if you are a resident alien, sole proprietor, or disregarded entity, see Instructions on page 5. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3. Note: the account is in more than one name, see the Instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.</td>
</tr>
<tr>
<td><strong>Part II</strong> Certification</td>
<td>Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number for all I am filing for a number to be issued to me. and 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding and 3. I am a U.S. citizen or other U.S. person (defined below) and 4. The FATCA code(s) entered on this form (if any) indicates that I am exempt from FATCA reporting in respect of Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage Interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.</td>
</tr>
</tbody>
</table>

**Signature**

Signature of U.S. person or entity [signature] Date [11/1/16]

**Purpose of Form**

An individual or entity (from W-9 requested) who is required to file an information return with the IRS must obtain a correct taxpayer identification number (TIN) under the rules in section D and assign the number in accordance with the IRS Regulations. For federal tax purposes, the TIN is generally your Social Security Number (SSN). However, if you are a resident alien, sole proprietor, or disregarded entity, see Instructions on page 5. For other entities, it is your Employer Identification Number (EIN). If you do not have a number, see How to get a TIN on page 3. Note: The TIN you are using is correct (or you are waiting for a number to be issued), 3. Certify that you are not subject to backup withholding, or 4. Claim exemption from backup withholding if you are a U.S. exempt person. If applicable, you are also certifying that as a U.S. person, your entire share of any partnership income from a U.S. trade or business is subject to the withholding tax on foreign persons’ share of effectively connected income, and 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting on page 8 for further information.
Entry Fees–2017

Entry fees are for the processing of entries and are NOT REFUNDABLE.

- $40.00 per relay event
- $20.00 per individual event
- $20.00 per decathlon/heptathlon entry

NOTE: High School coaches may enter both the 4x800 and Distance Medley, but the $40.00 processing fee is required for each entry. Credit cards are accepted during online entry. This is the recommended form of payment to avoid having to wait in payment lines during packet pick-up. Checks must be made payable to U.P.I.A. Checks should accompany entries. When sending a check, please include your school ID on the check and enclose a printed copy of your registration confirmation. Olympic Development entries must be paid for via credit card during the time of entry. Purchase orders from high schools and colleges that require a signature must be accompanied by a self-addressed stamped envelope. Additional tickets for competitors and coaches must be purchased through the Franklin Field ticket office and will be mailed if orders are received two weeks in advance of the Relays (to be held at will call window if received later).
HILLSIDE PUBLIC SCHOOLS
Hillside, New Jersey

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State: West Nyack Facility/Attraction: Dave & Buster's
Date of Application: Jan 23rd, 2017 Date of Trip: May 317

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary)
Incentive Trip for individuals recognized for acts of kindness throughout the school year.

School: Hillside H.S. Grade: 9-12
Number of Students: 60-80 Means of Transportation: Bus

Describe how students are selected to participate in trip
Members of Hillside Student Federation, Future Business Leaders of America, & Special Selected Students

Time of Departure: 3:15 Expected Time of Return: 9:30

Teacher(s) In Charge: Jouyer, Graham

List chaperones who will accompany students: Ashby, Gill, Andino, Knowlden Griffith, Skepton

Name of Bus Company: Shore Vans
Price Per Bus: $475.00 Total Cost for Buses: $950.00

Cost of Transportation Per Student: $10-15 Paid By: Bd of Ed, School Fund, Student, PTA, Other
Admission Fees Per Student: $30 Paid By: Bd of Ed, School Fund, Student, HSLA, Other
Lunch Expenses Per Student: $9 Paid By: Bd of Ed, School Fund, Student, PTA, Other
Other Expenses Per Student: $55 Paid By: Bd of Ed, School Fund, Student, PTA, Other

Total Assessment Per Student: $15 (When paid by student/parent) Includes Tee Shirt

Approved by Principal: Date: 4/27/17
Out-of-State Trip Requiring Board Approval: (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips)
Date of Board of Education Meeting to Take Action on Out-of-State Trips

Approved by Board:
Rejected by Board:
Superintendent's Signature: Date:

(Revised: January 2005, October 2006, May 2007)
Check Payable To: PLEASE ATTACH ORDER FORM

DAVE & BUSTERS
4661 PALISADES CENTER DRIVE
WEST NYACK, NY 10994

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>60 STUDENTS</td>
<td>YOUTH PLAYOFF PACKAGE</td>
<td>$1,780.59</td>
</tr>
<tr>
<td></td>
<td>BURGERS, PIZZA, CHICKEN, BAKED MACARONI &amp; CHEESE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>AND FRENCH FRIES, UNLIMITED SODA AND GAME PLAY</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SEE ATTACHED CONTRACT</td>
<td></td>
</tr>
</tbody>
</table>

Total $1,780.59

Charge to Account of: HILLSIDE STUDENT FEDERATION
Sponsor Approval
Requisition Placed By: TYRA L. JOYNER
Administrator Approval:

Hillside High School Student Activities
Requisition Form

1085 Liberty Avenue, Hillside New Jersey 07205 Phone: 908-352-7664 Fax: 908-352-4246
Thank you for thinking of Dave & Buster’s! Below you will find all of the details for your event. I will be with you throughout the entire booking process, so please call or email with any questions or feedback. We are looking forward to an awesome event!

brigid_purdy@daveandbusters.com

Hillside High School

<table>
<thead>
<tr>
<th>Dave &amp; Buster’s Address</th>
<th>Event Date</th>
<th>Event Area</th>
<th>Set Up</th>
<th>Guest Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>4661 Palisades Center Dr</td>
<td>05/03/2017, 4:30 PM - 7:30 PM</td>
<td>Upper Dining, Lower Reception</td>
<td>60</td>
<td></td>
</tr>
</tbody>
</table>

**SET UP NOTES**

**OTHER NOTES**

Dave and Buster’s requires a 50% deposit and signed contract before an event can take place. The remaining balance is due in its entirety at the conclusion of the event.

The minimum guest count required is 50; maximum capacity is 150 guests.

Final guest count due five (5) business days (Monday-Friday) prior to the event. If a final guarantee is not received by this date, the host will be charged based on the original details of the signed contract.

EVENT AREA: Event area must be released at the expiration of the contracted rental time. Should guest wish to extend the reservation, the manager on duty must give verbal approval.

DECORATIONS: We do not allow decorations of confetti, glitter, silly string, small particle items or open flames (candles, tea lights, etc).

OUTSIDE FOOD: We do not permit any outside food, beverages or dessert items (except a regular non-ice cream store bought sheet cakes for birthdays and anniversaries) brought in from the outside.

ITEMS LEFT BEHIND: If decorations or other items are left behind, D&B will not be responsible for these items. If something is found, we will try to hold it for

**MENU AND SODA SELECTIONS**

**POWER CARD AND TEAMBUILDING SELECTIONS**

60 Youth Playoff Package $20 Power Card @ $10.00
Youth Playoff Power Cards are part of a package, including buffet and $20 game card. The number of Power Cards must identically match the number of guests dining from
<table>
<thead>
<tr>
<th>Event Status:</th>
<th>Prospect</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host's Name:</td>
<td>Tyra Joyner</td>
</tr>
<tr>
<td>Host's Email:</td>
<td><a href="mailto:tyratheteacher@yahoo.com">tyratheteacher@yahoo.com</a></td>
</tr>
<tr>
<td>Host's Phone:</td>
<td>(201) 344-8263</td>
</tr>
</tbody>
</table>

up to 48 hours. After that the items will be discarded.

PAYMENT: For your protection, Dave and Buster's does not keep credit card information on file. Please insure that you have a form of payment to pay your event balance upon the conclusion of your event. You may pay the remaining balance with cash, credit card or company check. We do not accept personal checks.

VALID I.D.'s REQUIRED: Dave & Buster's is licensed as a restaurant and bar, therefore we card all guests at the door and/or bar. Each guest will need to make sure they bring their valid ID.

UNDERAGE POLICY: For admission, guests under the age of 18 must be accompanied by an adult or guardian. A guardian is a person of 25 years of age or older who agrees to be responsible for the conduct, supervision and safety of the underage guest. One party or guardian can accompany up to a maximum of six underage guests. Any person under the age of 21 caught drinking alcoholic beverages will be immediately removed from the premises. Underage guests must remain with their parents or guardian at all times.

---

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Hillside High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event Date:</td>
<td>Wednesday, 05/03/2017</td>
</tr>
<tr>
<td>Booking ID Number:</td>
<td>a0Ed000001J6CuEAL</td>
</tr>
<tr>
<td>Last Modified Date:</td>
<td>Monday, December 19, 2016 10:46 AM</td>
</tr>
</tbody>
</table>

the buffet service. Additional Power Cards above and beyond the amount dining from the buffet service are available at regular Power Card rates.

60 Super Charged Power Card @$3.00
(25 additional chips per card)

60 SE UNLMTED PLAY @$0.00

1 Area Rental @$250.00

1 Promo - Rental @$-250.00
<table>
<thead>
<tr>
<th>SUMMARY OF CHARGES</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Food Items</strong></td>
<td></td>
</tr>
<tr>
<td>60 The Youth Playoff Party Package @ $12.99 pcs</td>
<td>$779.40</td>
</tr>
<tr>
<td><strong>Subtotal Food:</strong> $779.40</td>
<td></td>
</tr>
<tr>
<td><strong>Other Items</strong></td>
<td></td>
</tr>
<tr>
<td>60 Youth Playoff Package $20 Power Card @ $10.00 pcs</td>
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<td>Balance Due: $1,780.59</td>
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RESERVATION AND DEPOSIT

Reservations are tentative and therefore may be cancelled by Dave & Buster’s at any time until a signed contract and deposit are received by Dave & Buster’s. A deposit in the amount of $779.70 is due at the time the reservation is made. Deposits are applied to the balance, and the entire balance is due on the event date. Unpaid balances will bear interest from due date at 1% per month not to exceed the highest rate allowable by law.

CANCELLATION POLICY

In the event the Host cancels this Dave & Buster’s Special Event Contract (the “Agreement”) prior to the initial arrival date of the event, Dave & Buster’s will necessarily incur damages including, but not limited to, turning away other group events and the ancillary revenue associated with those events. Notwithstanding any other provisions of this Agreement, the Host shall have the right to cancel this Agreement, without cause, upon written notification to Dave & Buster’s at any time prior to the event and upon payment of the amount expressed below:

Notice and payment received between signature and 30 days prior to event date: 50% of greater of the revenue subtotal or any required revenue minimum
Notice and payment received between 7 and 29 days prior to event date: 75% of greater of the revenue subtotal or any required revenue minimum
Notice and payment received between 0 and 6 days prior to event date: 100% of greater of the revenue subtotal or any required revenue minimum

No-show will be responsible for the full contracted value of the event. The parties agree that the sums are not a penalty, but represent a reasonable effort on behalf of Dave & Buster’s to establish its loss prospectively and represent liquid damages. Such payment shall be made by certified check or credit card and shall accompany notice from the Host to cancel this agreement. Any attempt to cancel without the inclusion of payment, as set forth above, shall be invalid.

CANCELLATION ON BEHALF OF DAVE & BUSTER’S

Dave & Buster’s reserves the right to cancel any event at its facility upon a determination, in Dave & Buster’s sole discretion, that (i) the event violates the Restrictions set forth in the foregoing paragraph, (ii) the Host misrepresented the event in any way (to Dave & Buster’s or any other party) or (iii) the event would be harmful to Dave & Buster’s and/or its guests. In the event of such cancellation, Dave & Buster’s will refund all prepaid deposits in full for cancelled event in question.

RESTRICTIONS

Host understands and agrees that it shall not assign this Agreement, nor subcontract or resell the rights and benefits provided hereunder, nor act as a promoter for the event, including but not limited to selling tickets, charging admission/cover charges or seeking donations in lieu thereof; and that the event shall be conducted as described in this Agreement.

HOUSE POLICIES

Dave & Buster’s House Policies, including certain restrictions regarding minors, apply. These restrictions include the following: guests under the age of 21 (legal drinking age) are not allowed to consume alcohol under any circumstances; guests under the minimum age as determined by each location must be accompanied by a parent or guardian, generally defined as a person 25 years of age or older, who agrees to be responsible for the conduct and safety of the underage guest; each parent or guardian can accompany a maximum number of underage guests determined by each location; and underage guests must remain with their parent or guardian at all times. (Please note that at our Milpitas and Ontario, CA locations, all guests under the age of 21 must be accompanied by a parent or guardian who is 30 years of age or older and must leave the facility no later than 11:00pm; and at various locations guests under the age of 21 must be accompanied by a parent or guardian who is 25 years of age or older and must leave the facility no later than 11:00pm) Check with your location for details. VALID ID. REQUIRED: Dave & Buster’s requires identification for all guests under 25 years of age.

FOOD AND BEVERAGE

Host understands that consuming raw and undercooked meats, poultry, fish/shellfish or eggs may increase the risk of foodborne illness, especially if a guest has certain medical conditions. Any food remaining at the conclusion of the event may be taken off premises. Host acknowledges that the handling and storage of any leftover food items are the Host's sole responsibility and Host agrees to release and hold Dave & Buster’s harmless from any and all claims arising from the preparation and consumption of leftover food items. Foods left behind after the event's party will be discarded. Buffets are portioned per person and quantities based on the contracted number of guests. Buffet portions are finite and not replenishable. Additional charges will apply if more food is requested by Host, and extra servings are subject to availability. Dave & Buster’s does not allow outside food of any kind to be brought into the facility without prior written approval. As a responsible server in accordance with state and local beverage regulations, we reserve the right to monitor and limit consumption of alcoholic beverages. It is customary to leave a gratuity for your service team, which will be shared among the servers, bartenders, and support team who work to ensure your event exceeds your expectations. To aid in your planning, a suggested gratuity of 20% of the total food and beverage charge is included in the event total in this document. For your convenience, the suggested gratuity amount will be included on the receipt you receive the date of the event. You may change the gratuity amount on the date of your event by adjusting the gratuity amount on your credit card slip or adjusting the amount of any cash gratuity. Pricing is subject to change.

NUMBER OF GUESTS ATTENDING THE EVENT

Final guest count must be received no later than five (5) business days (Monday - Friday) prior to the event. In the event we do not receive final count by this date, we will prepare for the original contracted amount and charge guest accordingly. If, on the day of the event, the attendance varies from the final count, the Host will be charged based on the greater number of guests. There will be a minimum count required for each event.

PAYMENTS

Host is responsible for all payments due under this Agreement upon the conclusion of the event. Once a credit card is charged for full or partial, Dave & Buster’s is unable to refund the credit card at a later date or accept alternate payment. D&B Rewards Qualifying Purchases shall not include Special Events, including Party Rental, Room Charge, Mystery Dinner Show fee and deposits, prepaid deposits, accounts receivable and/or promotional events. (see D&B Rewards official rules at daveandbusters.com) Dave & Buster’s does not accept gift cards or personal checks for payment of amounts due under this Agreement.

LIMITATION OF LIABILITY

Neither party shall be liable to the other for any indirect, special, incidental, punitive or consequential damages or lost profits arising out of or relating to this agreement. Further, in no event shall Dave & Buster’s aggregate liability arising out of or relating to this Agreement exceed the amounts paid by Host hereunder.

AGREEMENT

I, the undersigned Host or agent for Host, do hereby agree to the terms and conditions set forth herein. If I am an agent of the Host, I hereby state that I am able to enter into this Agreement on behalf of the Host.

Host (Signature)                  Print Name                  Date Signed
Dave & Buster’s Representative (Signature)                  Date Signed
HSF & FBLA PRESENTS

A FUN FOR ALL EVENT

PLEASE JOIN US FOR A
Hillside Has Heart

May 3, 2017
3:15 - 8:15 PM
Palisades Mall in West Nyack, NY

$55.00

Collect Hillside Has Heart Cards and get to go for FREE
See Mrs. Joyner in Room 228 for Details

Dave & Buster's
Hillside School District
Request for Transportation

Date of Application: Jan 23, 17  Date of Trip: May 3, 17
Destination: Dave & Buster's
Address: 4661 Parisades Center, West Nyack
Phone Number: 845-353-1555
Purpose of trip: Incentive trip for Hillside High School
Means of Transportation: Shore Vans
Grade 9-12
Number of Students: 60+ School: Hillside High
Teacher in Charge: Tyra Ginger & Christine Graham
List Chaperones: Ashley J. Knowles, Skelton
Depoature Time: 3:30  Return Time: 9:30
Price Per Bus: $475.00
Approved By: Christine Graham
Date: 5/30/17

Superintendent of Schools

Date: ____________________________

Business Administrator

Date: ____________________________
Shore Vans Incorporated
487 Hillside Avenue
Hillside New Jersey 07205
Phone (908)687-7360 Fax (908)686-6205

FROM: HILLSIDE HIGH SCHOOL
1085 LIBERTY AVE
HILLSIDE, NJ

TO: DAVE & BUSTERS
PALISADE MALL
WEST NYACK, NY

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<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<td>3:30 pm to 9:30 pm</td>
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TOTAL $950.00

Make all checks payable to Shore Vans Incorporated
Payment is due at least two weeks prior to date of trip
If you have any questions concerning this invoice, contact a Shore Vans representative

Thank you for your business!
HILLSIDE PUBLIC SCHOOLS
Hillside, New Jersey

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State: Williamsburg, VA Facility/Attraction: Bush Gardens, Historical Tour, Country USA

Date of Application: Jan. 5, 2017 Date of Trip: May 19-21, 2017

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary) Senior Class Trip
Tour Historic Williamsburg, Bush Gardens, and Water Country USA
Students would need Cash for Dinner (2 Nights) Breakfast/Lunch included in price

School: HHS Grade: 12

Number of Students: 213 Means of Transportation: Charter Bus (Villani)

Describe how students are selected to participate in trip: Trip is advertised and students can reserve a spot with deposit on a first come first serve basis/Incentive of 50 people

Time of Departure: 7 AM 5/19 Expected Time of Return: 5/21 2 PM

Teacher(s) In Charge: Maureen Keyzanowski

List chaperones who will accompany students: Christine Siodia, Angela Lawler, Maureen Keyzanowski, James Boyle, Vanda Edwards, Eugene Fouis

Name of Bus Company: Villani Bus

(Company must be on current approved list of transportation contractors)
Price Per Bus: $4,550 Total Cost for buses: 1 Bus $4,550 per 50 Students

Cost of Transportation Per Student: $150 Paid By: Bd of Ed School Fund Student PTA Other

Admission Fees Per Student: $150 Paid By: Bd of Ed School Fund Student PTA Other

Lunch Expenses Per Student: $750 Paid By: Bd of Ed School Fund Student PTA Other

Other Expenses Per Student: $85 Paid By: Bd of Ed School Fund Student PTA Other

Total Assessment Per Student (When paid by student/parent): $3,000 Approved by Principal Signature Date: __________

Out-of-State Trip Requiring Board Approval: (Check by Superintendent)
Date: __________

Date Buildings & Grounds/LKPP Committee will Review (for Out-of-State Trips): __________

Date of Board of Education Meeting to Take Action on Out-of-State Trips: __________

Approved by Board: __________

Rejected by Board: __________

Superintendent's Signature: __________ Date: __________

(Revised: January 2005, October 2006, May 2007)

*Student Fund will pay $500 for transportation
Dear Parents/Guardian:

Welcome to Senior Year !!!!

My name is Mrs. Krzyzanowski and I am the 2017 class advisor, the purpose of this letter is to inform you of some upcoming Senior Class Events. We have had many successful fundraisers over the past three years in an attempt to keep the cost for all students at a minimum. We are planning a Gertrude Hawk Candy bar sale in the new year. This will be a direct fundraiser to each student. For every box the students sells they will earn approximately $15 into their account. (This all depends upon current fundraising %).

On January 20, 2017 we are hosting a Fashion show in the Auditorium from 7-10 pm. Students can help in a variety of jobs from tickets sales to performing in the show. All proceeds from the Fashion show will go to the Senior Class Trip (Transportation Cost) in an effort to bring the cost down for the students!

The following is a list of items seniors will be responsible for: Your Child may take part in all or some of the following items offered.

- Please Check For any un-mets in the front office before making payments to any senior activity.
- ***All un-mets must be paid before participation in Senior Activities!***
- The yearbook cost is $75 (please pay Ms Knowlden for last payment date)
- Cap, Gown, and Tassel $35 Final Payment is Due by May 1, 2017
- Prom: Thursday June 1, 2017 cost is $95 per person Final Payment is Due by March 31, 2017.
  - The Tides Estate 1245 Belmont Ave, North Haledon, NJ 07508 www.thetides.com
- The Class Trip is Scheduled for May 19-21st. To Busch Gardens Va.
  - A NON-REFUNDABLE Deposit of $100 is Due by January 31, 2017. In order to hold your trip reservation. (Cash or money order only.) Students are given a receipt for all payments. Final payment is Due by February 15, 2017.

Approximate cost at this time for the trip is $300/per student. This is based on a 50 person per bus ratio. This includes transportation, hotel (breakfast included), a tour of Historic Williamsburg, entrance to Busch Gardens Theme Park, and Water Country USA. Also included in each park is a meal, snack and a drink. Students will need money for dinner each night as well as spending money for any incidentals or extras they choose.

The approximate itinerary is as follows:

**Friday, May 19th, 2017:**
- Leave HHS at approx 7:15
- Arrive in Va Check into hotel, 12 noon?
- Go to Busch Gardens Park Stay until closing 10 pm
- Return to hotel: dinner, swimming in the hotel pool, then return to rooms for sleep by 11pm!
- Room occupancy is 4 same gender students per room.

For more information in regards to the hotel please visit their website: www.colonialwilliamsburg.com/do/restaurants/resort-restaurants/huzzah/
Saturday, May 20th, 2017
-Breakfast at the hotel 8 am.
-Colonial Williamsburg tour 9 - 12.
-Water Country Park 1- closing
-Return to Hotel- dinner, swim and relax on the premises of the hotel.

Sunday, May 21st, 2017
-Breakfast at the hotel 8 am and the bus departs at 9 am returning to Hillside approximately 3 pm.

Quick Breakdown for Senior Costs:
Yearbook $75
Cap and Gown $35
Prom $95
Trip $300

Total $ 505

***Please note you are not obligated to participate in all activities. You may customize the package to your individual needs.

Sincerely,
Maureen Krzyzanowski, Class of 2017 Advisor

For any further information please contact me at:
mkrzyzanowski@hillsidek12.org
Hillside School District
Request for Transportation

Date of Application 1/25/17
Date of Trip May 19-21, 2017

Destination
Bush Gardens, Va./Williamsburg Woodlands Hotel

Address
105 Visitors Center Drive

Phone Number
757-253-2277

Purpose of Trip
Senior Class Trip

Means of Transportation
Villani Bus Company

Grade:
12

Number of Students
215

School
High School

Teacher in Charge
Maureen Krzyzanowski

List Chaperones
Christine Sidwa
Angela Lawlor
Vonda Edwards
James Boyle
Eugene Davis

Departure Time
7:45 AM

Return Time
6:30 PM

Price Per Bus
$4,550

Approved By:

Date:

Supervisor of Schools

Date:

Business Administrator

Date:
### Special Education Request
#### Related Services/OOD Placements

<table>
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<tr>
<th>School/Placement</th>
<th>Student</th>
<th>Tuition</th>
<th>Term</th>
<th>Extraordinary Service</th>
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<td>George Washington Carver/Bruce St. Sch.</td>
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**ESY** = Extended School Year (Summer)

Hillside Board of Education Regular Meeting February 16, 2017
0155- BOARD COMMITTEES

The Board of Education authorizes the creation of committees of Board members charged to conduct studies, make recommendations to the Board, and act in an advisory capacity. Committees are not authorized to take action on behalf of the Board.

After the President of the Board of Education is selected, each board member shall submit a request expressing a preference for committee and/or delegate assignment. Such requests may include information about qualifications, experience, or expertise relevant to the assignments requested. The President shall take this information into account when making committee and/or delegate assignments.

The President shall appoint Board members to serve a one-year term on the following Board standing committees:

Community Engagement
Education
Finance
Labor Relations
Long-Range Facility Planning/Buildings & Grounds
Negotiations*
Policy

The standing committees are as follows:

1. Community Engagement
   a. Create and administer a yearly communications electronic survey
   b. Provide up-to-date communications through the district and school websites
   c. Initiate parent/guardian access to a student data base and state testing
   d. Engage the community in local issues through various “ad hoc” forums
   e. Complete other tasks designated by the President of the Hillside Board of Education
2. Education:
   a. Review proposed program changes.
   b. Review textbooks for adoption.
   d. Review of pupil conduct and discipline issues.
   e. Review of Special Education programs and procedures.
   f. Recommend the approval of long range and short range curriculum goals.
   f. Review resources needed for teaching/learning process.

3. Finance:
   a. Review proposed budget for the ensuing year.
   b. Review of audit for current year.
   c. Review insurance program.
   d. Review of business operation of the district.
   e. Review of bidding.
   f. Review of monthly expenditures.
   g. Review of financial reports for current year.
   h. Review of related policies.

4. Labor Relations:
   a. Review of personnel staffing needs.
   b. Review of all salary and benefits proposals.
   c. Review of transfer proposals.
   d. Review candidates recommended by the Superintendent for appointment.
   e. Review new or modified job descriptions.
   f. Review policies pertaining to personnel.
5. Long-Range Facility Planning/Buildings and Grounds:
   a. Review the health and safety aspects of the buildings and grounds and report such to the Board at regular intervals.
   b. Recommend improvement to buildings and grounds after consultation with the School Business Administrator/Board Secretary.
   c. Review plans and specifications for alterations as ordered by the Board of Education.
   d. Review matters pertaining to contracts for the performance of work as ordered by the Board of Education.
   e. Identify long-range facility needs.
   f. Review transportation practices of the Board of Education with the Superintendent and School Business Administrator/Board Secretary at appropriate times.
   g. Review transportation proposals.
   h. Review current practices pertaining to school athletics.
   i. Review the food service operation with the vendor annually.
   j. Review food service proposals.
   k. Attend Food Service Advisory Committee meetings when scheduled.
   l. Review requests for out of state field trips.

Delegates

New Jersey School Boards Association
Union County School Boards Association
Union County Education Services Commission
Hillside Library Board
Hillside Recreation Board
Hillside Town Council
NJASBA Urban Boards Committee

Negotiations* Note: The exception to the annual appointment of members to the standing committees shall be the Negotiations Committee which shall function on a cycle basis to run concurrently with term(s) of the negotiated labor Agreements.

6. Negotiations:
   a. Review of contracts for organized employees.
b. Development of Board negotiations proposals.
c. Review of negotiations proposals from bargaining units.
d. Review of related policies.
e. Study trends in salaries and recommend revisions to current salary guides.
f. Keep the Board up to date on the status of negotiations.

7. Policy:

It shall be the responsibility of the policy committee to continually review school policy and to make recommendations to the board for policy changes. The committee shall annually review existing policy and make recommendations for updating and eliminating policy to best meet the district's needs.

a. The committee shall also keep aware of changing rules, regulations and laws concerning education that require changes and adjustments in local policy.
b. Develops and updates the board policy/governance manual and makes recommendations to the board for the adoption of new or revised bylaws, policies and board regulations;
c. Monitors compliance with board policies and regulations, to include monitoring administrative regulations and directives to ensure they are in compliance with existing policies and regulations and makes recommendations to the board for action concerning areas of activity within the district where the adoption or revision of a bylaw, policy or regulation would be appropriate in order to further the intentions of the board;
d. Maintains the board members' reference library;
e. Charged with hearing non-contractual grievances arising out of the policy/governance manual, as assigned by the board.
Committee of the Whole

The Board shall act as a committee of the whole on any matter pertaining to grievances submitted by the various employee organizations. Any action taken by the Board as it acts as committee of the whole must be approved in a regular Board meeting.

Advisory Committee

The Board may appoint advisory committees to assist the Board in research projects, long range studies, advisory program evaluation, and development of policies or educational goals. Each committee shall be appointed for a specific purpose and shall have a dissolution date.

Committees shall consist of no more than four Board members, one of whom shall be the President or Vice President, who shall serve as ex officio member on all Board committees. The President/Vice President will vote only when there is a need in tie breaking situations to help move an issue, policy or advisement to be brought to the entire Board.

A chairperson and vice chairperson shall be appointed by the President. The president may also appoint an alternate member to each committee.

An ad hoc committee may be created and charged at any time by the President or a majority of the Board members present and voting. The President shall appoint members to any committee so created and charged; members shall serve until the committee is discharged.

Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by a majority of the members of the committee.

Committee meetings shall not be open to the public, except that a majority of the committee or the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee.

Adopted: 19 October 2000
Revised: August 2005
Revised: May 2006
Revised: June 2007
The Hillside School Board of Education assures compliance with Part B of the Individuals with Disabilities Education Act (IDEA) and the New Jersey Administrative Code 6A:14-1 et seq. Furthermore, the Board will have programs and procedures in effect to ensure the following:

1. All pupils students with disabilities, who are in need of special education and related services, including pupils-students with disabilities attending nonpublic schools, regardless of the severity of their disabilities, are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3;

2. Homeless pupils students are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3, and are provided special education and related services in accordance with the IDEA, including the appointment of a surrogate parent for unaccompanied homeless youths as defined in 42 U.S.C. §§11431 et seq.;

3. Pupils Students with disabilities are evaluated according to N.J.A.C. 6A:14-2.5 and 3.4;

4. An Individualized Education Program (IEP) is developed, reviewed and, as appropriate, revised according to N.J.A.C. 6A:14-3.6 and 3.7;

5. To the maximum extent appropriate, pupils students with disabilities are educated in the least restrictive environment according to N.J.A.C. 6A:14-4.2;

6. Pupils Students with disabilities are included in State-wide and district-wide assessment programs with appropriate accommodations, where necessary according to N.J.A.C. 6A:14-4.10. All pupils students with disabilities will participate in State-wide assessments or the applicable Alternative Proficiency Assessment in grades three, four, five, six, seven, eight, and eleven in accordance with their assigned grade level.

7. Pupils—Students with disabilities are afforded procedural safeguards required by N.J.A.C. 6A:14-2.1 et seq., including appointment of a surrogate parent, when appropriate as set forth in N.J.A.C. 6A:14-2.2.
8. A free appropriate public education is available to all pupils students with disabilities between the ages of three and twenty-one, including pupils with disabilities who have been suspended or expelled from school as set forth in N.J.A.C. 6A:14.

a. The obligation to make a free, appropriate public education available to each eligible pupil students begins no later than the pupil’s—students third birthday and that an individualized education program (IEP) is in effect for the pupil students by that date;

b. If a child’s third birthday occurs during the summer, the child’s IEP Team shall determine the date when services under the IEP will begin;

c. A free appropriate public education is available to any pupil students with a disability who is eligible for needs special education and related services, even though the pupil students is advancing from grade to grade;

d. The services and placement needed by each pupil with a disability to receive a free, appropriate public education are based on the pupil’s students unique needs and not on the pupil’s disability; and

e. The services and placement needed by each pupil student with a disability to receive a free, appropriate public education are provided in appropriate educational settings as close to the pupil’s students home as possible and, when the IEP does not describe specific restrictions, the pupil student is educated in the school he or she would attend if not a pupil student with a disability.

9. Children with disabilities participating in early intervention programs assisted under IDEA Part C who will participate in preschool programs under N.J.A.C. 6A:14 will experience a smooth transition and have an IEP developed and implemented according to N.J.A.C. 6A:14-3.3(e) and N.J.A.C. 6A:14-3.7.

10. Full educational opportunity to all pupils students with disabilities is provided;
11. The compilation, maintenance, access to, and confidentiality of pupil student records are in accordance with N.J.A.C. 6A:32-7;

12. Provision is made for the participation of pupils students with disabilities who are placed by their parent(s) in nonpublic schools according to N.J.A.C. 6A:14-6.1 and 6.2;

13. Pupils Students with disabilities who are placed in private schools by the district Board of Education are provided special education and related services at no cost to their parent(s) according to N.J.A.C. 6A:14-1.1(d) and N.J.A.C. 6A:14-7.5(b)3;

14. All personnel serving pupils students with disabilities are highly qualified and appropriately certified and licensed, where a license is required, in accordance with State and Federal law; pursuant to N.J.A.C. 6A:14-1.2 9(b)13.

15. The in-service training needs for professional and paraprofessional staff who provide special education, general education or related services are identified, and that appropriate in-service training is provided. The district Board of Education shall maintain information to demonstrate its efforts to:

   a. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;

   b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of pupils students with disabilities that impedes the learning of pupils students with disabilities and others;

   c. Acquire and disseminate to teachers, administrators, school Board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials and technology;

   d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
e. Provide for joint training activities of parent(s) and special education, related services and general education personnel.

16. Instructional material will be provided to blind or print-disabled pupils students in a timely manner, consistent with a plan developed by the district.

17. For pupils students with disabilities who are potentially eligible to receive services from the Division of Developmental Disabilities in the Department of Human Services the district will provide, pursuant to the Developmentally Disabled Uniform Application Act, N.J.S.A. 30:4-25.10 et seq. And N.J.A.C. 6A:14-1.2(b)17, the necessary materials to the parent(s) to apply for such services.

18. The school district will not accept the use of electronic mail from the parent(s) to submit requests to a school official regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education.

When the school district utilizes electronic mail, parents are informed as to whether they may use electronic mail to submit requests to school officials regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education. If this is permitted, parents shall be informed of the procedures to access the electronic mail system and that they may not utilize electronic mail to provide written consent when the district provides written notice and seeks parental consent as required by N.J.A.C. 6A:14-1.2(b)18.

19. The school district will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each pupil's student's IEP, pursuant to N.J.A.C. 6A:14-4.5(d).

20. The school district has a plan in effect to establish stability in special education programming. The plan takes into account the consistency of the location, curriculum, and staffing in the provision of special education services as required by N.J.A.C. 6A:14-3.7(c)4.
21. The school district screens students who have exhibited one or more potential indicators of dyslexia or other reading disabilities in accordance with N.J.S.A. 18A:40-5.1 et seq.

The school district shall provide an Assurance Statement to the County Office of Education that the Board of Education has adopted the required special education policies and procedures/regulations and the district is complying with the mandated policies and procedures/regulations.

N.J.A.C. 6A:14-1 et seq.
20 USC §1400 et seq.
34 C.F.R. §300 et seq.
Adopted: 19 October 2000
Revised: 25 March 2002
Revised: 19 March 2009